



नासिन, जोनल केंपस, कानपुर

Compilation of
RULE/CIRCULAR/ORDER
on
Leave

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(P. K. Katiyar)

*In this Compilation, attempts have been made to compile circulars related to **Leave**. Main idea behind this compilation is to provide access to all the available circulars related to the subject at one place so as to assist the officers in their day to day administrative functioning. It is expected that it will help the new entrants into the service as well as the serving officers.*

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*This compilation has been done by **Shri Anupam Saxena, Assistant Director, NACIN, Zonal Campus, Kanpur**. We, at NACIN, appreciate his participation and willingness to prepare this compilation so as to help fellow departmental officers in capacity building and upgrading their knowledge.*

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(P. K. Katiyar)

Additional Director General

Compilation of Rules/Circular/Order on Leave

Sl. No.	Date	File Number	Subject	Remarks
1.	25.02.2019	AB 14017/32/2013-Estt.(RR)	Treatment of period of Leave towards minimum residency period for in-situ promotion under Modified Flexible Complimenting Scheme (MFCS) View/Download	Child care leave
2.	11.12.2018	11020/01/2017-Estt(L)	Central Civil Services (Leave) (Fourth Amendment) Rules, 2018 View/Download	Work related leaves
3.	17.07.2018	18017/1/2014-Estt(L)	Leave to a Government servant who is unlikely to be fit to return to duty — Reg View/Download	Un-likely to be fit to return to duty
4.	22.06.2018	13018/6/2013-Estt.(L)	Child Care Leave – reg. View/Download	Child care leave
5.	06.06.2018	13018/6/2013-Estt(L)	Central Civil Services (Leave) Rules, 1972- 3 rd Amendment Rules,2018 View/Download	Child care leave
6.	03.04.2018	13018/6/2013-Lstt(L)	Child Care Leave (CCL) — Clarification Reg. View/Download	Child care leave
7.	29.01.2018	13018/6/2013 -Estt.(L)	Writ Petition No.844/2014 in the High Court of Delhi filed by Ms. Rama Pandey, Teacher, Kendriya Vidyalaya V/s Uol& Others — reg. View/Download	Child care leave
8.	28.12.2017	13020/1/2017-Estt(L)	Grant of Special Casual Leave for the purpose of blood donation-Reg. View/Download	Special casual leave
9.	27.06.2017	14028/1/2017-Estt(L)	Clarification in respect of encashment of Earned Leave to reemployed pensioners- Reg. View/Download	Encashment of earned leave to re-employed pensioners
10.	12.04.2017	S-36012/03/2015-S5-I	Benefits of the Maternity Benefit (Amendment) Act, 2017 View/Download	Maternity benefits
11.	15.03.2017	13026/2/2016-Estt. (L)	Special Leave connected to inquiry of sexual harassment View/Download	Sexual harassment
12.	14.07.2016	13026/2/2016-Estt(L)	Implementation of leave provision under the Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013 — Reg. View/Download	Sexual harassment

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13.	01.04.2016	13018/1/2014-Estt(L)	Proposals on Child Care Leave (CCL) and Maternity Leave — Reg. View/Download	Child care leave
14.	29.02.2016	6/3/2015-Estt(Pay-I)	Participation by Central Government servants in sporting events and tournament of National or International importance. View/Download	Special casual leave
15.	04.12.2015	125/1/2015-16/CCSCSB	Scheme for promotion of Adventure Sports and similar Activities amongst Central Government Employees. View/Download	Special casual leave
16.	03.11.2015	F.No. 11019/05/2015-AIS-III	Instructions / guidelines under rule 7(2) of AIS(Leave) Rules 1955 to process deemed resignation for being unauthorisedly absent after expiry of Leave / Study Leave/ Foreign Assignment etc. View/Download	Deemed resignation on account of un - authorised absence
17.	27.07.2015	F. No. 11013/8/2015-Estt.A-111	Requirement of taking prior permission for leaving station/ headquarters for going abroad while on leave View/Download	Prior permission for going abroad
18.	09.03.2015	13026/3/2012-Estt(L)	Classification of posts in the CCS (Leave) Rules, 1972 — Clarification Reg. View/Download	Classification of posts
19.	27.03.2015	19011/03/2013-Estt(AL)	Central Civil Services (Joining Time) (Amendment) Rules, 2015. View/Download	Joining time
20.	25.02.2015	18017/1/2014-Estt(L)	Amendment to Central Civil Service (Leave) Rules, 1972 - Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 (PWD Act, 1995)-regarding View/Download	Persons with Disabilities
21.	09.02.2015	14028/2/2012-Estt(L)	Encashment earned leave along with LTC- clarification. View/Download	Encashment of earned leave along with LTC
22.	12.01.2015	13018/6/2013-Estt. (L)	Child Care Leave (CCL) in respect of Central Government Employees as a result of Sixth Central Pay Commission recommendations-Clarification—regarding. View/Download	Child care Leave
23.	17.11.2014	No. 19011/03/2013-Estt.(AL)	Amendment of provisions of the CCS (Joining Time) Rules, 1979. View/Download	Joining time

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24.	01.09.2014	11020/03/2014-AIS-111	Execution of Bond for availing Study Leave under Rule 9(i) of the AIS (Study Leave) Regulations, 1960 - regarding. View/Download	Study leave
25.	30.07.2014	AB 14017/32/2013-Estt.(FtR)	Treatment of period of Leave towards minimum residency period for in-situ promotion under Flexible Complimentary Scheme. View/Download	Treatment of leave
26.	05.06.2014	13018/6/2013-Estt.(L)	Child Care Leave (CCL) in respect of Central Government Employees as a result of Sixth Central Pay Commission Recommendations — Clarification — regarding. View/Download	Child care Leave
27.	18.02.2014	13026/4/2012-Estt.(L)	Execution of Bond for availing Study Leave under rule 53(4) of the CCS(Leave) Rules, 1972 – regarding View/Download	Study leave
28.	28.03.2013	13026/3/2012-Estt (Leave)	Consolidated instructions relating to action warranted against Government servants remaining away from duty without - authorisation/grant of leave — Rule position View/Download	Unauthorized absence
29.	25.03.2013	No. 21011/08 / 2013-Estt(AL)	Frequently Asked Question on General entitlement of leave View/Download	Entitlement of leave
30.	28.12.2012	12012/3/2009-Estt. (L)	Extension of the revised orders on encashment of earned leave and half pay leave to industrial employees. View/Download	Encashment of earned leave
31.	27.08.2012	2(9)/2012-E.II(B)	Clarification on the admissibility of House Rent Allowance (HRA) during the Child Care Leave (CCL) – reg. View/Download	H.R.A. during Child Care Leave
32.	01.08.2012	12012/2/2009-Estt.(L)	Extension of orders for grant of Child Care Leave to all Civilian Female Industrial Employees of the Central Government View/Download	Child care Leave
33.	31.05.2012	12012/2/2009-Estt. (Leave)	Grant of Child Care Leave to Civilian Female Industrial Employees of Defence Establishments — View/Download	Child care Leave

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34.	04.04.2012	13026/5/2011-Estt(L)	Amendment in civil services (Leave rules) View/Download	Child care Leave
35.	13.04.2012	28016/02/2007-Estt(A)	Grant of Compensatory leave in connection with Election Duty View/Download	Election Duty
36.	28.03.2012	13026/3/2011-Estt(L)	Amendment in civil services (Leave rules) View/Download	Permanent Absorption
37.	29.03.2012	13026/2/2010-Estt(L)	Central Civil Services (Leave) (Second Amendment) Rules, 2012. View/Download	Continuous leave for more than 05 years
38.	27.12.2011	13026/6/2011-Estt (L) dated 27.12.2011	Amendment_of_to_the Central Civil Services Leave Rules 5 th amendment rules,2011 View/Download	Paternity Leave
39.	20.10.2011	12012/2/2009-Estt.(L)	Grant of Child Care Leave to Civilian Female Industrial Employees of Defence Establishments View/Download	Child care Leave
40.	19.10.2011	13015/1/2011-Estt. (Leave)	Commutated Leave to a Government Servant who has opted out of CGHS facilities and is availing the medical facility provided by the employer of his/ her spouse – clarification View/Download	Commutated leave
41.	01.09.2011	13023/2/2008-Estt(L)	Study Leave for Fellowships offered by reputed Institutes – View/Download	Study leave
42.	27.08.2011	13018/4/2011-Estt(L)	Amendment_of_Leave_Rules_4 th amendment rules,2011 regarding_Child_Care_Leave View/Download	Child care leave
43.	26.08.2011	14028/1/2010-Estt(L)	Amendment_of_Leave_Rules_3 rd amendment rules,2011 regarding_Encashment_of_Leave View/Download	Encashment of leave
44.	05.08.2011	13026/5/2010-Estt(L)	Central Civil Services (Leave) (Second Amendment) Rules, 2011. View/Download	Study leave
45.	24.05.2011	14028/3/2011 -Estt(L)	Encashment of Leave to be granted to Government Servants on their appointment in Central Public Enterprises View/Download	Encashment of leave on appointment in central Public Enterprises
46.	12.05.2011	13026/1/2010-Estt(L)	Amendment_to_Rule_27_of_the_CCS_Leave_Rules_1972CCS(Leave)(Amendment)Rules,2011 View/Download	Credit of earned/half pay Leave

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47.	11.05.2011	13023/2/2008-Estt. (L)	Study Leave for Fellowships offered by reputed Institutes View/Download	Study leave
48.	21.02.2011	11019/27/2008-AIS-III	Acceptance of Recommendation of the Sixth Central Pay Commission relating to introduction of Child Care Leave. View/Download	Child care leave
49.	07.02.2011	13026/1/2010-Estt. (Leave)	Rate of calculating entitlement to Earned Leave (E.L) and Half Pay Leave (HPL). View/Download	Credit of earned/half pay Leave
50.	31.01.2011	12016/5/2009-Estt(L)	Encashment of Earned Leave to be granted to officers appointed on contract in various posts under the Central Government - reg. View/Download	Encashment of earned leave
51.	30.12.2010	13018/1/2010-Estt. (Leave)	Child Care Leave to Central Government employees – regarding View/Download	Child care leave
52.	18.11.2010	13023/2/2008-Estt. (L)	Study Leave for Fellowships offered by reputed Institutes. View/Download	Study leave
53.	10.09.2010	F.NO.4-1/2010-EC/1710-1789	Requirement of taking prior permission by Government Servants for leaving station / headquarters for visits abroad. View/Download	Prior Permission for Going Abroad
54.	07.09.2010	13018 /1/2010-Estt. (Leave)	Child Care Leave in respect of Central Government employees as a result of Sixth Central Pay Commission recommendations - Clarification regarding View/Download	Child care leave
55.	22.06.2010	13026/3/2010-Estt. (Leave)	Consolidated instructions on Regularization of Unauthorized Absence. View/Download	Unauthorized absence
56.	03.03.2010	13018/6/2009-Estt.(L)	Implementation of Government's decision on the recommendations of the Sixth Central Pay Commission Child Care Leave waiving of age restriction of 18 years for Government servant having mentally challenged/disabled children View/Download	Child care leave
57.	01.12.2009	11012/1/2009-Estt(L)	The Central Civil Services (Leave) (Amendment) Rules, 2009. View/Download	Treatment of Leave including Paternity leave

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58.	16.11.2009	14028/3/2008-Estt.(L)	Recommendations of the Sixth Central Pay Commission relating to encashment of leave in respect of Central Government employees View/Download	Encashment of leave
59.	22.07.2009	13018/1/2009-Estt.(L)	Enhancement of Child Adoption Leave from 135 days to 180 days and extension of the facility of Paternity Leave to adoptive fathers. View/Download	Child Adoption - Maternity and Paternity Leave
60.	02.12.2008	13018/2/2008-Estt.(L)	Child Care Leave in respect of Central Government employees as a result of Sixth Central Pay Commission recommendations Clarification regarding. View/Download	Child care leave
61.	19.11.2008	25011/1/2008-Estt(A)	Sixth Central Pay Commission Recommendation - Special dispensation in the form of Special Casual Leave to Central Government Employees with disabilities. View/Download	Persons with disabilities
62.	18.11.2008	130 18/2/2008-Estt. (L)	Child Care Leave in respect of Central Government employees as a result of Sixth Central Pay Commission - clarification regarding – View/Download	Child care leave
63.	29.09.2008	130 18/2/2008-Estt.(L)	Grant of Child Care Leave to women Government employees – Clarification - Regarding. View/Download	Child care leave
64.	01.09.2008	11013/7/2004-Estt. (A)	Requirement of taking prior permission by Government servants for leaving Station / headquarters for going abroad while on leave. View/Download	Prior permission for going abroad
65.	20.03.2008	28016/02/2007-Estt (A)	Grant of Special Casual Leave to the differently abled Central Government employees View/Download	persons with disabilities
66.	04.01.2008	28016/02/2007-Estt (A)	Modification in the period of Special Casual Leave to Central Government Servants for the various family welfare schemes. View/Download	Special casual leave
67.	14.11.2007	28016/02/2007-Estt (A)	Grant of Special Casual Leaves to differently abled Central Government Employees. View/Download	Special casual leave

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68.	26.10.2007	13023/3/98-Estt. (L) (Vol.II)	Grant of Study Leave to Central Health Service Officers for prosecuting post graduation course. View/Download	Study leave
69.	07.11.2006	14028/2/2003-Estt. (L)	Grant of accumulation and encashment of 300 days of earned leave for Defence and other Industrial employees (other than Railways). View/Download	Earned Leave
70.	10.10.2001	No. 12/14/99-JCA	Closing of Central Government Offices in connection with elections to Lok Sabha / State Assembly / Panchayat/Municipalities/ Corporation or other Local Body View/Download	Election Duty
71.	07.11.2000	No. 11013/8/2000-Estt. (A)	Requirement of taking prior permission by Government servants for leaving station/headquarters-Clarification regarding. View/Download	Prior Permission for leaving station/Headquarter including going abroad
72.	10.03.1989	No. 19011/12/86-Estt. (Allow)	Civil Service (Joining Time) Amendment Rules, 1989. View/Download	Joining time
73.	08.05.1979	21011/2/79-Allowances	Central Civil Services (Joining Time)Rules, 1979. View/Download	Joining time
